CANADIAN AV inc.

The AUDIO / VISUAL Experience

TRADESHOW PACKAGE

22 Pearl Place • St John's, NL • Canada • A1E 4P3
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Inquires

Canadian AV is proud to offer 24 hour 7 days a week contact.

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Welcome

Canadian AV is proud to be the Exhibitor Service Provider and Audio Visual provider for the upcoming Event at St. John's Convention Centre.

As the largest audio visual and trade show supplier in the province we promise to live by our mantra "*Be Seen, Be Heard, Be Remembered!*" Whatever you require, great or small, we promise to ensure an outstanding event in our beautiful province, Newfoundland and Labrador. Thank you for allowing us the opportunity to work together!

Booth/Exhibit Table Information

There are two sizes of exhibit booths (10 feet wide by 8 feet deep, and 10 feet wide by approximately 6 feet deep.)

All are equipped with pipe and drape (black in colour), table (6 feet long by 2.5 feet wide) with cloth and skirt, two chairs, and power supply.

Prospector display boards are 4' x 4' (half board) or 8' x 4' (2 half boards).

Boards are equipped with a skinny table with cloth and skirt, two chairs, power supply and push pins.

If you require other equipment or services they can be ordered from the service provider (Canadian AV) by completing and sending the corresponding forms.

Wireless internet access is provided by the Delta Hotels network at no cost.

The exhibit area is carpeted except for some areas in the Delegates Concourse and Bridge Lounge.

Exhibit Schedule

Exhibitor Move-In	**Tuesday, 3 November** **2:00 PM – 5:00 PM**
Welcome Reception	**Tuesday, 3 November** **5:00 PM – 7:00 PM**
Exhibit Show Times	**Wednesday, 4 November** **9:00 AM – 5:00 PM** **Thursday, 5 November** **9:00 AM – 4:00 PM** **Salons B, C and D (optional)** **Friday, 6 November** **9:00 AM – 1:00 PM**
Exhibitor Move-out	**Salon A and Bridge Lounge** **Thursday, 5 November 4:00 PM** **Salons B, C and D** **Friday, 6 November 1:00 PM**

Audio/Visual Order Form

COMPANY NAME: _____
EVENT NAME: _____
BOOTH NUMBER: _____

VIDEO MONITORS AND PLAYERS

QUANTITY	EQUIPMENT	ADVANCE RATE	STANDARD RATE
	22" HD LCD MONITOR	$100/DAY	$140/DAY
	32" HD LCD MONITOR	$200/DAY	$230/DAY
	42" HD LCD MONITOR	$275/DAY	$350/DAY
	52" HD LCD MONITOR	$300/DAY	$430/DAY
	65" 4K LCD MONITOR	$325/DAY	$420/DAY
	DVD PLAYER	$50/DAY	$75/DAY
	BLUE RAY PLAYER	$60/DAY	$90/DAY
	42" HIGH DRAPED CART	$30/DAY	$45/DAY
	TRIPOD TV STAND	$75/DAY	$110/DAY

COMPUTERS AND ACCESSORIES

QUANTITY	EQUIPMENT	ADVANCE RATE	STANDARD RATE
	LAPTOP	$150/DAY	$210/DAY
	LASER JET PRINTER	$250/DAY	$325/DAY
	COMPUTER SPEAKERS	$40/DAY	$60/DAY

Furniture Order Form

COMPANY NAME: _____
EVENT NAME: _____
BOOTH NUMBER: _____

QUANTITY	EQUIPMENT	ADVANCE RATE	STANDARD RATE
	8' Skirted Banquet Table	$28/DAY	$39/DAY
	6' Skirted Banquet Table	$25/DAY	$37/DAY
	4' Skirted Banquet Table	$24/DAY	$36/DAY
	40" High 30" Diameter Round Bistro Table	$40/DAY	$60/DAY
	Scuba stretch table form for Bistro table (Includes cleaning charge)	$40/DAY	$60/DAY
	40" high - approx 2' x 2' square counter (black fabric) with wire management & internal storage	$60/DAY	$90/DAY
	40" high - approx 4' x 2' square counter (black fabric) with wire management & internal storage	$100/DAY	$140/DAY
	40" high - 4' x 2' black draped high table	$50/DAY	$75/DAY
	40" high - 6' x 30" black draped high table	$60/DAY	$90/DAY
	29" High table skirt for banquet table	$24/DAY	$36/DAY
	White linen table cloth for 4' or 6' banquet table	$15/DAY	$22/DAY
	White vinyl table cloth for up to 8' banquet table	$15/DAY	$22/DAY
	Glass top coffee table with two end tables	$192/DAY	$268/DAY

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	40" high, 23" round (enclosed) pedestal Tambour table (black or grey fabric)	$115/DAY	$160/DAY
	High back swivel stool (brown)	$20/DAY	$30/DAY

Furniture Order Form (Page 2)

QUANTITY	EQUIPMENT	ADVANCE RATE	STANDARD RATE
	High back non-swivel stool (black)	$25/DAY	$37/DAY
	Club Chair (black leather)	$95/DAY	$142/DAY
	Deluxe cloth armchair (grey fabric)	$24/DAY	$36/DAY
	Love Seat (black leather)	$150/DAY	$210/DAY
	Booth Carpet per 100 sq.ft. (rounded up to nearest 100) Underpad extra $37.50 per 100 sq.ft	$100/DAY	$140/DAY
	6' Panel Tabletop Display (39" high) (black, blue, or silver Velcro-compatible fabric panels)	$152/DAY	$212/DAY
	6' Curved Tabletop Display (52" high) (black, blue, or silver Velcro-compatible fabric panels)	$200/DAY	$230/DAY
	Lights for Tabletop Displays (above 2 lines)	$16/DAY	$24/DAY
	Large literature stand	$55/DAY	$82/DAY
	10 pocket literature stand	$50/DAY	$75/DAY
	Mini literature stand (4-6 pockets)	$50/DAY	$75/DAY
	Medium artificial plant	$35/DAY	$52/DAY
	Easel	$20/DAY	$30/DAY
	Clear Plexi glass ballot box	$16/DAY	$24/DAY
	4' x 8' Poster board (2-sided) (inside dimensions: 45" x 91")	$75/DAY	$112/DAY
	42" high glass display case (showcase dimensions - 15" H x 22" D x 48" L)	$127/DAY	$177/DAY
	Stanchion (price per stanchion upright)	$20/DAY	$30/DAY

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	Retractable Stanchion	$25/DAY	$37/DAY
	10' Red Velour Rope	$15/DAY	$22/DAY
	6' Red Velour Rope	$10/DAY	$15/DAY
	Red aisle carpeting (price per running foot)	$5/DAY	$8/DAY

Electrical Order Form

COMPANY NAME: _____
EVENT NAME: _____
BOOTH NUMBER: _____

QUANTITY	EQUIPMENT	ADVANCE RATE	STANDARD RATE
	10AMP CIRCUIT	$50/DAY	$75/DAY
	20AMP CIRCUIT	$75/DAY	$100/DAY
	25' AC CORD	$5/DAY	$10/DAY
	POWER BAR	$5/DAY	$10/DAY

***IF YOU REQUIRE ANY SPECIAL POWER, PLEASE CONTACT OUR OFFICE.**

Labour Order Form

COMPANY NAME: _____
EVENT NAME: _____
BOOTH NUMBER: _____

Labour Rates (FOUR HOUR MINIMUM PER WORKER)

Straight time:	8am – 5pm Monday to Friday	**$75 per hour**
Over time:	5pm – 12am Monday to Friday	**$125 per hour**
	8am – 12am Saturday and Sunday	
Double time:	12am – 8am Monday to Sunday	**$150 per hour**
	All Holidays	

Payment Form

Company Name: _____

Event Name: _____

Booth Number: _____

Type of Card (Visa/MasterCard/Amex): _____

Card Number: _____

Expiration Date: _____**CVV**_____

Card Holders' Name (please print): _____

Card Holders' Signature: _____

Email Address: _____

*Please note that **ALL** orders will be subject to a $70 delivery charge and a $70 labor charge. Any orders placed **ON SITE** will be subject to a 50% price increase.*

Sub Totals (To be filled out by CAV)

Audio Visual	Days stored
Furniture	Days used
Electrical	Days used
Labor	Days used

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Sub Total	
HST 15%	
Total	

CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION. IF THIS AUTHORIZATION IS NOT COMPLETED ORDERS WILL BE CONSIDERED INCOMPLETE AND VOID. LATE PAYMENTS WILL BE SUBJECT TO A 5% INCREASE ALL ON-SITE ORDERS ARE TO BE PAID IN FULL BEFORE DELIVERY WITH CREDIT CARD